

UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE A

Dr. Debasis Dutta
Controller of Examinations



0353-2776365
0353-2699283
P.O.: North Bengal University,
Raja Rammohunpur,
Dist.: Darjeeling,
West Bengal, India,
Pin: 734 013.

Ref. No.: 1203/B/CE-2020

Date: 16.10.2020

Notice for conducting U. G. 2nd & 4th Semester (Honours / General) Examinations, 2020

The undersigned is directed to notify informing all concerned that:

- 1) The University has decided to conduct U. G. 2nd & 4th Semester Examinations, 2020 (Regular / Casual) from **14th December, 2020** onwards. Due to COVID-19 pandemic the conventional mode of examinations i.e. writing examinations in the examination hall in pen & paper mode has been replaced by assignment mode of examinations.
- 2) The student shall enrol themselves for the aforesaid examinations (i.e. filling up of examination forms) from **5th November, 2020** to **17th November, 2020** online at ***nbuexams.net***
- 3) They shall download the Admit Cards from **25th November, 2020** by inserting their registration number at ***nbuexams.net***
- 4) The students will be given question papers to prepare assignments at home only. The question papers will be available at ***nbuexams.net*** before examinations (i.e. **11:00 AM** onwards on **14th December, 2020**).
- 5) The question papers shall also be available in the college members area in ***nbuexams.net*** and also e-mailed to all the colleges and the Heads of the Departments of Anthropology and Geology, University of North Bengal.
- 6) The student shall submit all assignments together in between **20th December, 2020** to **23rd December, 2020** online / offline as per the roster provided by the colleges, by any authorized person on production of admit card and original registration card. After submission they will be provided with a receipt.
- 7) If a candidate who is unable to submit the hardcopies of assignments in the College concerned in between **20th to 23rd December, 2020** may upload the same in **pdf** format in the College website or attach in the e-mail ids provided by the colleges.

Dates	Particulars
25th November, 2020	Students strength along with subject combination of U. G. 2 nd & 4 th Semester students will be sent to the College Members area and shall be e-mailed at the two departments where U. G. Anthropology and Geology are taught.
From 25th November, 2020 onwards	Candidates of U. G. 2 nd & 4 th Semester shall download their Admit Cards from <i>nbuexams.net</i>
Between 20th to 25th November, 2020	Blank answerscripts and loosheets shall reach respective colleges / two NBU departments.
26th to 30th November, 2020	Colleges will distribute blank written scripts and Loosesheets amongst students of U. G. 2 nd & 4 th Semester Examinations, 2020 according to the ROSTER prepared by the Colleges. The College will provide blank written scripts and Loosesheets for all the papers a candidate is appearing. Instead of the students their guardian or any authorized person will have to come to the College concerned alongwith the copy of the candidate's Admit Card and original Registration Card. A candidate of U. G. 2 nd & 4 th Semester Examinations, 2020 may also download the first page of the blank answer scripts from <i>nbuexams.net</i> and may use A4 size paper for writing the answers. And the last option for a student of U. G. 2 nd & 4 th Semester Examinations, 2020 living far away from his / her College may collect the blank written scripts and Loosesheets from the nearest College where CBCS courses under NBU are taught, on production of the aforesaid documents by their guardian or any authorized person.

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Dates	Particulars
10 th December, 2020	The markslips of theoretical papers of U. G. 2 nd & 4 th Semester Examinations, 2020 shall be uploaded online. The Colleges shall download those markslips and provide the teachers concerned of their Colleges evaluating the assignments.
5 th to 14 th December, 2020	Colleges shall upload the internal and practical marks.
From 21 st December, 2020 onwards	Written assignments are to be handed over to the College teachers subject wise by the College authority for evaluation and thereafter for pre-publication scrutiny.
30 th December, 2020	Last date of submission of evaluated assignments of U. G. 2 nd & 4 th Semester Examinations, 2020 by the teachers to the college authority.
2 nd & 3 rd January, 2021	Evaluated assignments & marks will be collected from the Colleges and brought to the University. Scripts are to be packed as per the instructions provided by the Examination Branch.
7 th January, 2021	Head Examinership shall begin.
15 th January, 2021	U. G. 2 nd & 4 th Semester Examinations, 2020 results shall be published.

If a candidate is unwilling to appear for the prescribed modes of examinations 2020, they may intimate the Principal of the College concerned (within **11th December, 2020**) who in turn will inform the Controller of Examinations, University of North Bengal via e-mail: assistantcont1@nbu.ac.in The candidate may appear in special examination as and when normalcy is restored and as decided by the University.

The Principal / Teacher-in-charge may request any teacher, non-teaching staff or any other personnel associated with the College to attend College as per his / her requirement(s) from **14th December, 2020** in the interest of publishing the results on the date mentioned above but it is mandatory for the teachers, non-teaching staff or any other personnel associated with the College to attend College from 21st December, 2020 in the interest of the students appearing for the University examinations.

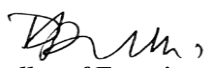
The hardcopies of the question papers for all subjects will not be sent to the College.

The Principal of the Colleges shall e-mail in assistantcont1@nbu.ac.in the composite list as per the format provided, after the publication of the U. G. 2nd & 4th Semester results, of names of the examiners and pre-publication scrutinizers, name of the subject, paper number and number of scripts allotted to them for evaluation and scrutiny. The remuneration shall be credited in their account in due time.

The students opting for online mode shall download the first page of the answer script of the University examinations from nbuexams.net and upload the written answer scripts writing in A4 size papers along with downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. to the websites or attach those in the college e-mail ids.

Students opting for offline mode shall collect the blank answer scripts from their respective colleges or any of the nearest colleges from **26th to 30th November, 2020** through parents / guardians or any authorized person on production of Admit Card and original University Registration Certificate and submit the written assignments through parents / guardians or any authorized person to their respective colleges.

The students opting for offline mode may also download the first page of the answer script of the University Examinations from the website nbuexams.net and submit assignments writing in A4 size papers offline to the Colleges through parents / guardians or any authorized person attaching the downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. to their respective colleges.


Controller of Examinations

- Copy to:**
- The Hon'ble Vice-Chancellor, University of North Bengal.
 - The Registrar, University of North Bengal.
 - The Principals of all Colleges affiliated to the University of North Bengal.
 - The Secretary, Under Graduate Council, University of North Bengal.
 - Head, Department of Geology, University of North Bengal.
 - Head, Department of Anthropology, University of North Bengal.